

3 September 2021

OVERVIEW AND SCRUTINY COMMITTEE 1

Overview & Scrutiny of:-

Strategic Direction; Environmental Health; Waste & Recycling; Climate Change, Coastal and Flood Risk Management; Communities; Housing and Information Technology.

A meeting of the **Overview and Scrutiny Committee 1** will be held on **Monday, 13th September, 2021** at **11.00 am** in the **Council Chamber, Forde House Offices, Newton Abbot TQ12 4XX**

PHIL SHEARS
Managing Director

Membership:

Councillors H Cox (Chair), Jenks (Vice-Chair), Clarence, D Cox, Foden, Hocking, Mullone, Nutley, Orme, Parker, Parker-Khan, Rollason and Thorne

Please Note: The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting](#) (public-i.tv) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

AGENDA

1. **Apologies**
2. **Minutes** (Pages 3 - 8)
To approve and sign the minutes of the meeting held on 22 June 2021.
3. **Declaration of Interest**
4. **Public Questions (if any)**
5. **Councillor Questions (if any)**

6. **Executive Forward Plan**

To note forthcoming decisions anticipated to be made by the Executive over the next 12 months. The Executive Forward Plan can be found [here](#).

7. **Work Programme**

(Pages 9 - 14)

To review the Committee's work programme.

8. **Executive Member Biannual Update - Recycling, Household Waste and Environmental Health -Councillor Dewhirst**

9. **Recycling Targets**

(Pages 15 - 20)

10. **PSPO Task and Finish Group interim report**

Verbal update from Councillor Nutley, Chair of the PSPO Task and Finish Group

11. **Voluntary Sector Task and Finish Group**

(Pages 21 - 22)

To consider establishing a Task and Finish Group and approval of the Terms of Reference.

12. **Council Strategy Performance Monitoring Q1**

(Pages 23 - 34)

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE 1

TUESDAY, 22 JUNE 2021

Present:

Councillors Clarence, D Cox, H Cox, Hocking, Jenks, Nutley, Orme, Parker and Parker-Khan

Members in Attendance:

Councillors Connett, Dewhurst, MacGregor and Wrigley

Apologies:

Councillors Foden, Rollason and Thorne

Officers in Attendance:

Martin Flitcroft, Chief Finance Officer & Head of Corporate Services
Amanda Pujol, Head of Community Services and Improvement
Graham Davey, Housing Enabling and Development Manager
Alison Dolley, Private Sector Housing Team Leader
Jack Williams, Performance Data Analyst
Christopher Morgan, Trainee Democratic Services Officer
Trish Corns, Democratic Services Officer

33. ELECTION OF CHAIR

It was proposed and seconded that councillor H Cox be elected Chair. There were no other nominations.

RESOLVED

That Councillor H Cox be elected Chair for the 2021/22 Municipal Year.

34. ELECTION OF VICE CHAIR

It was proposed and seconded that Councillor Jenks be elected Vice Chair. There were no other nominations.

RESOLVED

Councillor Jenks be elected Vice Chair for the 2021/22 Municipal Year.

35. MINUTES

The Minutes of the Committee held on 20 April 2021 were approved as a correct record and signed by the Chair.

36. DECLARATIONS OF INTEREST

None

37. PUBLIC QUESTIONS

None.

38. COUNCILLOR QUESTIONS

None.

39. EXECUTIVE FORWARD PLAN

The Executive Forward Plan listing items to be considered by the Executive over the next few months was noted.

40. WORK PROGRAMME

The Committee's work programme as circulated with the agenda was noted.

41. EXECUTIVE MEMBER UPDATE BY THE LEADER OF THE COUNCIL, COUNCILLOR CONNETT, STRATEGIC DIRECTION

The leader of the Council updated the committee on progress of services within his portfolio of Strategic Direction.

During his update the Leader referred to the following:

- The priorities were climate change, jobs and homes.
- The full effect of Brexit and Covid on the economy was not known.
- In regard to climate change progress included: work on the leisure centres was being undertaken to make the buildings energy efficient; the Councils online services were expanding providing easier access for residents of rural areas; and the tree planting scheme was continuing.
- Progress on increasing job opportunities included the successful £9 million Future High Street Fund for improvements to Newton Abbot town centre.
- The Councils T100 programme to provide homes for the most needed was continuing, an increasing number of empty homes were being brought back into use, and the government required 751 new homes to be built in Teignbridge.

The Leader of the Council's full update as Executive Member for Strategic Direction can be viewed at the link below.

[Overview and Scrutiny Committee 1 - Tuesday, 22nd June 2021 at 10:00am - Teignbridge District Council Webcasting \(public-i.tv\)](#)

42. EMPTY HOMES POLICY

The Committee considered the agenda report which updated on the work being carried out by the Authority on empty homes and set out the draft Empty Homes Policy at Appendix A.

The Executive Member for Communities, Housing and Information Technology referred to the number of empty homes in the District, which could be categorised as long term or short term empty, the latter being for example between occupancies or on the market for sale. The Executive Member paid tribute to staff across departments who were working to achieve empty homes returning to occupancy.

In response to questions it was noted that:

- There were difficulties bring flats above commercial premises into residential use;
- Some premises were temporarily empty due to being between occupancies;
- Empty homes were classified by Council Tax depending on why and how long they have been left empty. This included for example, owners in hospital or receiving care etc and may be exempt from paying council tax. Appendix 1, the empty homes policy demonstrates the categories of dwellings which were exempt from Council tax payment;
- Owners of unoccupied and substantially unfurnished empty properties receive a discount of 100% for 1 month, followed by 100% Council tax charge.
- Premiums are applied to annual Council Tax charges once properties, falling outside of exemption categories, have been empty for 2 years plus to encourage owners to bring properties back into use sooner, as follows:
 - 2 years or more – 100% premium (i.e. twice the annual charge)
 - 5 years or more – 200% premium (i.e. three times the annual charge)
 - 10 years or more 300% premium (i.e. four times the annual charge)
- The New Homes Bonus rewarded local authorities for net additional homes added to the Council Tax Base, thereby seeking to incentivise authorities to encourage housing growth. Introduced in 2011, It applied in respect of additional new builds and conversions delivered above a baseline of housing growth, using the national average band D council tax rate. It also applied in respect of long-term empty properties brought back into use, and there was a premium for affordable homes.

RECOMMENDED

The Executive is recommended to adopt the Empty Homes Policy as set out in Appendix A to the agenda report.

43. COUNCIL STRATEGY PERFORMANCE MONITORING Q4

The Performance and Data Analyst referred to the agenda report covering the period 1 January to 31 March 2021, which updated performance of the Council's Strategy 2020-2030 T10 priorities. Details of the programmes, projects and performance indicators with a concern or caution status together with an explanation of the performance and improvement plan was detailed in the appendix of the agenda report.

In response to issues raised it was noted that a temporarily vacant recycling post was being absorbed through existing staff; there was currently no officer capacity to produce an annual carbon report; and the Council was part of a partnership to house rough sleepers.

In relation to the housing delivery target the Council was looking to do more to deliver homes independent of the market.

Currently about 80% of affordable homes were delivered via Section 106 planning gain, therefore a drop in overall delivery would have a knock on effect in respect of affordable homes delivered.

There has been a downturn in housing delivery that was exacerbated by the impacts of Covid 19, particularly during 2020. Until now, many of the district's new homes were being built on either larger sites that were permitted before the current Local Plan was adopted or on smaller Local Plan sites. The supply from those historic larger sites has been diminishing. Development on the larger allocated Local Plan sites were now moving forward, particularly at Dawlish and SW Exeter with an increase in delivery anticipated over the coming years.

A specific performance target was also identified for the delivery of custom and self-build housing and the position was similar. The supply of additional self-build homes was being secured by requiring developers on large sites to set aside 5% of their plots for people to build or commission their own homes. Self-build completions could be expected to accelerate in line with large site development.

The Council's current housing delivery target reflected the Government's housing need figure for Teignbridge. The agenda report stated a target of 753 dwellings per annum, whereas the current Local Plan was designed to meet a housing need of 620 homes per year. Adopting a new Local Plan would be essential in order to address the up to date requirements.

RESOLVED

The report and the actions being taken to rectify performance issues detailed in Appendix A of the agenda report be noted.

**44. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 -
EXCLUSION OF PRESS AND PUBLIC**

RESOLVED

That, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act.

45. TEIGNBRIDGE COUNCIL HOUSING DEVELOPMENT PROGRAMME

The Committee considered the agenda reported.

RECOMMENDED

The Executive is recommended to approve the following:

- (1) The “Teignbridge 100” housing development project is progressed to increase the delivery of social and affordable housing across Teignbridge to meet the evidenced housing need of the district, including within the Dartmoor National Park.
- (2) That the Governance arrangements outlined in the report are adopted to ensure an expedient and transparent delivery of the pipeline.

CLLAR H COX
Chairman

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OVERVIEW & SCRUTINY COMMITTEE (1) WORK PROGRAMME 2021 – 2022

Agenda Item 7

Strategic Direction; Environmental Health; Waste & Recycling; Climate Change Emergency; Communities; Housing & Information Technology

Chair – Cllr H Cox
Vice Chair – Cllr Jenks

Portfolio Holders

Strategic Direction (Council Leader - Cllr Connett)
Recycling, Household Waste & Environmental Health (Cllr Dewhirst)
Homes & Communities (Cllr Wrigley)
Climate Change, Coastal and Flood Risk Management (Cllr J Hook)

The Overview and Scrutiny Committee Work Programme details the planning activity to be undertaken over the coming months.

The dates are indicative of when the Committee will review the items. It is a flexible programme however and it is possible that items may need to be rescheduled and new items added with new issues and priorities.

Standing Item

Strata Joint Executive Minutes

13 September 2021 Deadline for final reports 25 August	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Dewhirst (Recycling, Household Waste & Environmental Health)
Council Strategy Performance Monitoring Q1	Report	Project Manager, BID EM Cllr A Connett Executive Members
Recycling targets	Report	EM Cllr Dewhirst Waste and Cleansing Manager
PSPO Task and Finish Group interim report	Report by Task and Finish Group	EM Cllr Dewhirst Waste and Cleansing Manager Environmental Protection Manager
Voluntary Sector Task and Finish Group	Report	EM Cllr Wrigley Homes and Communities Head of Community Services and Improvement

15 November 2021 Deadline for reports 27 October	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook (Climate Change, Coastal and Flood Risk Management)
Council Strategy Performance Monitoring Q2	Report	Project Manager, BID EM Cllr A Connett
PSPO Task and Finish Group report	Report by Task and Finish Group	EM Cllr Dewhirst Waste and Cleansing Manager

		Environmental Protection Manager
Climate and Ecological Emergency	Report by Task and Finish Group	EM Cllr J Hook Environmental Protection Manager

10 January 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	EM Cllr Wrigley (Homes and Community)
Initial Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer
Equality Policy	Report	EM Cllr Wrigley (Homes and Community/ Community Safety and Safeguarding Manager)
Homelessness and Rough Sleeping Strategy	Report	Housing Needs Lead EM Cllr Wrigley

1 February 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Connett (Strategic Direction)
Final Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer
Council Strategy Performance Monitoring Q3	Report	Project Manager, BID EM Cllr A Connett Executive Member

29 March 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Councillor Dewhirst (Recycling, Household Waste & Environmental Health)

10 May 2022 Deadline for reports	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook (Climate Change, Coastal and Flood Risk Management)

Items to be scheduled

Task & Finish Groups		Lead Officer
COVID 19 Community Impact		Amanda Pujol
PSPO		David Eaton
BAME	Joint with OS2	Amanda Pujol
Climate and Ecological Emergency (9 Feb 21meeting)		David Eaton/William Elliott/ Loraine Montgomery

Past Meetings

22 September 2020	Report
Leader & PH updates	
Fly Tipping	Report
Notice of Motion from Council 28 July 2020 Black Lives Matter	
Grounds Maintenance weed Control-non toxic weed control	Report
Council Strategy performance Monitoring Q1	Report

19 October 2020 11am	
Rural skip service Cllr H Cox Supported by Cllrs Gribble, Hocking Nutley, Patch	Call-in of Executive decision 6 October 2019

22 December 2020	
Executive Member Presentation	Presentation
Council Strategy performance Monitoring Q2	Report
Ecological Emergency	Report
COVID-19 Review Group Update	Update
PSPO (control of dogs) RG	Report
Members IT	Update
Strata Joint Executive 24 Sept 2020	Minutes
Tourism Contribution	Report
GESP	Report

12 January 2021 10am	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr Dewhurst – Recycling, Household Waste and Environmental Health
Budget Initial Financial Plan Proposals 2021-24 (OS2 invited for budget update, and to ask questions)	Report	Chief Finance Officer EM Cllr Keeling
Community Safety Annual Report	Report	Community Safety & Safeguarding Manager EM Cllr Wrigley

BAME Review Group Update	Report	Head of Community Services and Improvement Review Group Members
Joint Waste Strategy	Report	Waste & Cleansing Manager EM Cllr Dewhirst

9 February 2021 10am	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr J Hook climate change and ecological emergency
Budget	Report	Chief Finance Officer EM Cllr Keeling
Council Strategy Performance Monitoring Q3	Report	Performance & Data Analyst, EM Cllr A Connatt Executive Members
Connecting Devon and Somerset Scheme.	Report/ Presentation	Head of Place & Commercial Services /Matt Barrow DCC (All Members of OS(2) to be invited for update)
Climate and Ecological Emergency – consider creating a Review Group	Report	Chair and Vice Chair Ecological Emergency officer Climate Change officer

20 April 2021	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Cllr Wrigley - Homes and Communities
Housing Strategy	Report	Head of Community Services and Improvement/Housing Enabling & Development Manager/ Housing Strategy Officer EM Cllr Wrigley
Strata Executive Minutes 25 January 2020	Minutes	EM Cllr Wrigley
PSPO (control of dogs) Task and Finish Group	Report	EM Cllr Dewhirst Environment Protection Manager

22 June 2021	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentation	Strategic Direction - Leader, Cllr Connatt
Teignbridge affordable housing development proposals	Report	EM Cllr Wrigley Housing enabling and Development Officer
Council Strategy Performance Monitoring Q4	Report	Project Manager, BID EM Cllr A Connatt Executive Members
Empty Homes Policy	Report	Private Sector Housing Manager EM Cllr Wrigley

**PROPOSAL FORM FOR ITEMS FOR
FOR CONSIDERATION BY
OVERVIEW & SCRUTINY**

Submitted by:

Item for Consideration:

Expected outcome i.e. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:

Priority for matter to be considered:

High (up to 3 months) Medium (3-6 months) Low (over 9 months).

Basis on which priority has been set

The suggested item should be included in future programme(s) because: (please tick as appropriate)

- (a) It is a district level function over which the district has some control
- (b) It is a recently introduced policy, service area of activity which would be timely to review .
- (c) It is a policy which has been running for some time and is due for review
- (d) It is a major proposal for change
- (e) It is an issue raised via complaints received
- (f) It is an area of public concern
- (g) It is an area of poor performance
- (h) It would be of benefit to residents of the district

(i) Which of the Council's objectives does the issue address?

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

Members are requested to provide information on the following:-

(k) What do you wish to achieve from the review?

(l) Are the desired outcomes likely to be achievable?

(m) Will it change/increase efficiency and cost effectiveness?

Additional information – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

Please return completed form to Democratic Services Department.

**Teignbridge District Council
Overview and Scrutiny Committee (1)
13th September 2021**

Purpose of Report

To consider the options available for reducing the amount of residual waste collected from households in the district and encourage an increase in recycling.

Recommendation(s)

The Committee considers the options detailed in this report in relation to the additional residual waste bin and side waste policies and makes the following Recommendations to Executive.

1. That the charge for an additional residual waste bin is increased to £300 per year from April 1st 2022 and is reviewed annually.
2. That a charge of £42 per 10 sacks is introduced for side waste collections using prepaid bags delivered to service users from April 2022 and is reviewed annually.
3. That the use of the charged side waste service is restricted to 3 times per year for each property.

Financial Implications

Please see paragraph 4.1 of the report.

Martin Flitcroft

Chief Finance Officer & Head of Corporate Services

Email: martin.flitcroft@teignbridge.gov.uk

Legal Implications

As Waste Collection Authority, the Council is duty bound to collect household waste, for which generally it cannot charge other than in specified situations (e.g. where the waste cannot fit into the bin provided to each residence by the authority for household waste). In considering what charges to impose for the limited types of household waste as part of its objective to encourage household recycling, it should also be noted that the County Council as the Waste Disposal Authority cannot charge for disposing of any type of household waste at its disposal sites, the use of which may be more preferable by households than paying for additional household

collection bins or recycling.

Monitoring Officer

Email: Karen.trickey@teignbridge.gov.uk

Risk Assessment

Please see paragraph 4.2 of the report.

Environmental/Climate Change Implications

Please see paragraph 4.3 of the report.

Report Author

Technical Officer

anna.lang@teignbridge.gov.uk

Executive Member

Cllr Alistair Dewhirst

Background Papers

None

1. Background

- 1.1 Teignbridge District Council (TDC) has historically been, and continues to be, a high performer nationally in relation to recycling, reaching the top ten of English authorities with our highest recorded rate of 57.4% in 2009.
- 1.2 Since then, and despite significant positive service changes, the recycling rate has plateaued at a level around 56%.
- 1.3 On 2nd March 2021 a report was taken to the Executive Committee that set out the challenges faced in increasing the district's recycling rate. It provided a 10 point action plan to increase the levels of recycling and reduce the amount of residual waste collected.
- 1.4 This report provides further details for the Committee's consideration as part of its policy development role specifically regarding Actions 8 and 9 in the Executive approved Action Plan.
 - *Action 8 - Review the additional bin policy to remove option or increase the charge levied.*
 - *Action 9 - Review the side waste policy to reduce the allowance from 3 times to once per year and consider introducing charges for this service.*

2. Additional Residual Waste Bins

- 2.1 Households that meet a set criteria in relation to number of occupants are currently entitled to an additional residual waste bin free of charge, usually 180 litres. Residual waste being that which cannot be recycled from home. At present households that don't meet the criteria for a free additional bin can apply for a second residual waste bin at a charge of £132.00 per year but must agree to fully participate in the recycling services provided. This is difficult to police and enforce.
- 2.2 At present we have 834 households with additional residual waste bins, 69 of which pay the charge. Work is ongoing to identify unauthorised additional bins (official ones are supplied with yellow lids) and remove those from properties no longer requiring them, for example when children leave home.

2.3 The options for consideration regarding additional residual waste bins are as follows:

- a) *Increase charge for rented additional bins for those not eligible for a free bin due to household size*

The current charge of £132.00 does not appear to be a sufficient deterrent for some to ensure they are recycling as much as possible rather than just renting an additional bin to dispose of their waste.

The Council currently charges £11.00 per collection of commercial waste for a standard sized bin. Using this standard figure for the rental of a bin (for additional household waste) the cost of the collections for a year would be £286.00 (based on 26 collections per year). A reasonable administration fee should be added to this to cover invoicing and administration of the rental, to give an annual fee of £300.00.

It is difficult to estimate how many households would continue to rent a bin, but the significant increase in cost is likely to deter some and help to reduce waste and increase recycling. Alternative changes in fees could also be considered.

- b) *Remove the option to rent an additional bin*

The average TDC household generates around 337kg of residual waste per year. If the option to pay for a second residual waste bin was removed this could potentially reduce waste by 23 tonnes per year. It is recommended however that if this option is considered, the option for charging for side waste should also be considered (see section 3 below).

3. Side Waste Policy

- 3.1 Residents are currently able to request a collection of up to five bags of “side waste” (i.e. additional household waste left by the side of the bin because the bin is full) in addition to their black residual waste bin on three occasions in a rolling 12 month period. Any other side waste, or side waste not pre-booked, will not be collected by crews.
- 3.2 Restrictions are relaxed during the post-Christmas catch up to allow for delayed collections due to bank holidays.
- 3.3 Additional recyclable waste properly presented is collected without restriction or booking and residents can request additional recycling containers free of charge.
- 3.4 Last year we received 1378 requests for additional side waste collections, amounting to an estimated 28 tonnes of residual waste. Of these approximately a third were repeat requests from the same household.
- 3.5 The options for consideration for the Council’s policy on side waste are:

a) *Reduce the number of occasions side waste can be requested*

The current allowance of 3 occasions per 12 month period can be reduced to a single occasion per rolling 12 months.

b) *Introduce a charge for side waste*

Rather than imposing a restriction on the occasions that side waste can be booked, a charge could be implemented for the service. This would encourage householders to consider recycling all that they can in order to reduce the residual waste that they are producing, rather than paying for too many side waste collections. Examples of two authorities that use this option are,

- West Lindsey District Council charge £8.85 for 5 sacks plus p&p.
- East Devon District Council charge £42 for 10 sacks including p&p

Both authorities use brightly coloured sacks that are posted to the householder following payment and identify the collection to the collection crews.

In order to provide an element of standardisation of service across authorities, it is suggested that if this option is recommended for adoption a charge of £42 for 10 sacks, should be considered to mirror the policy of East Devon District Council. The sacks used in East Devon are purple, which makes them identifiable to the crews.

Consideration should also be given to restricting the availability of this service to prevent residents from buying their way out of correct recycling behaviour.

c) *Remove the option to request side waste collections*

Many of the top performing authorities, including South Hams District Council who have a closed lid policy for the wheeled bins and Exeter City Council, do not allow the collection of side waste at all, most advise that any additional waste is taken to the local Household Waste Recycling Centre (HWRC) or in the case of Exeter City Council, they expect the residents to dispose of any additional waste themselves. Devon County Council, who are responsible for the HWRC in the district, have confirmed that they already allow households to take up to 8 sacks of general waste (black bag waste) a year to Brunel Road, Newton Abbot. This covers things like missed collections, holidays and excess waste and needs to be pre booked through the Devon County Council call centre. They would not be looking to change this policy or allow unlimited amounts of black bag waste to be taken to the site.

4. Implications, Risk Management and Climate Change Impact

4.1 Financial

There would be an additional cost for the initial purchase of the sacks for the side waste collections, but this would be offset by the charge made to the householder for the service. The charge should also cover any delivery costs.

There would be no additional costs with regards to the additional bin charges. The increased cost of an additional bin would cover the fortnightly collection of the bin as well as any administration involved.

Increases in the collection and resale of dry recyclables generates additional income for the Council from Recycling Credits (paid to TDC by DCC) and through the sale of material to reprocessors. Material income levels vary with global and national markets and have to be balanced against the additional costs of collection, processing and onwards transportation.

4.2 Risks

There are no material significant risks considered within the proposals. There is however a potential risk of customer dissatisfaction from those impacted by any changes to the services included within the proposals.

4.3 Environmental/Climate Change Impact

Reducing the amount of residual waste and as a result increasing recycling levels has a positive overall impact in relation to environmental and climate change impacts in most scenarios. The actions proposed aim to reduce the levels of additional residual waste collected and increase the level of participation in recycling. This potential increase in the recycling rate would therefore support the Council's related aspirations.

5 Alternative Options

There are no additional alternative options identified that could be pursued at this time other than those presented in this report. Consideration could be given to maintaining the status quo.

6 Conclusion

- 6.1 While there are fairly low cost or free options available for householders to dispose of any additional residual waste, it provides little or no incentive for increasing participation in recycling or reviewing the waste produced with a view to reducing it altogether. They are able to dispose of it all as residual waste without any additional thought or consideration.
- 6.2 Removing the options altogether or introducing a charge of a level that will provoke some thought before paying for the service should encourage householders to review the waste that they are throwing away or at a minimum, ensure that they are recycling as much material as they are able to from the kerbside.
- 6.3 Introducing or increasing the charges householders to pay for the additional service if they feel that they need it, but should channel some users into improved recycling behaviour.

TASK & FINISH GROUP: TERMS OF REFERENCE

Name of Group	Task & Finish Group – September 2021 (Voluntary Sector)
Decision making body to whom it will report	Overview & Scrutiny Committee(1) with recommendations made to Executive
Terms of reference	<ul style="list-style-type: none"> • Reviewing the Councils policies in relation rent subsidies and financial support for voluntary sector organisations (excluding commissioned services – those where we have tendered for a service and a voluntary sector organisation have successfully bid for the work, and rural aid) • Consider how the Councillors community fund and a community lottery fit within these policies <p>And make recommendations to Executive in relation to the how the Council funds and supports the voluntary sector in 2022</p>
Time limit for work and to whom report should be submitted	<i>T&FG to report with final recommendations to Overview & Scrutiny Committee by end of November 2021</i>
Group Membership	Minimum of 4 maximum of 6 members, from O&S1
Group chair	Chair to be selected by the T&F group or by the committee when the T&FG is first set up.
Meeting dates	22 nd Sept;6 th October;19 th October;28 th October reporting back to O&S 15 th November
Resources	The Lead officer will be Rebecca Hewitt ,Community Safety & Policy Manager supported by Gary Powell, Consultation & Engagement Officer
Lead Officer(s)	Rebecca Hewitt (A Pujol to support)
Consultees / interested parties to be invited to participate	The T&F group may wish to call officers involved with administering funding to the voluntary sector eg Tony Mansour who administer service level agreement with CAB or Steve Wotton who is involved with rent subsidies. They may also wish to call witness from voluntary sector groups currently operating in Teignbridge.
SLT/CMT Officer comments if any	It is perfect timing to undertake this piece of work as the existing service level agreements with the voluntary sector were extended for a 12month period until March 2022 and there is a proposal to extend support to the voluntary sector through a Teignbridge lottery. The recommendations

from this Task and Finish Group can feed into the budget proposals for 22/23. Having reviewed the various funding streams we provide to the third sector it is apparent that whilst we invest significant levels of funding in the sector, it is sometimes unclear how these funding streams and the projects funded support delivery of the Council plan. The task and finish group would be a good opportunity to review this in greater detail.

The T&F Group fulfils the Notice of Motion agreed by Full Council that “The Council look, when restrictions regarding the pandemic are relaxed, at the request that Overview and Scrutiny Committee consider ways in which this council may work even more constructively with the sector in the future

Version – 27.01.2021

**Teignbridge District Council
Overview & Scrutiny Committee
O&S1 13 September 2021
O&S2 12 October 2021
Part i**

Quarter 1 2021-22 Council Strategy Performance

Purpose of Report

To update members on the delivery of the Council Strategy 2020-2030, providing the detailed performance information used to track its delivery. Members are asked to review the performance information and areas where performance is not on track.

Recommendation(s)

The Committee RESOLVES to:

Review the report and the actions being taken to rectify performance issues detailed in Appendix A.

Financial Implications

A summary of the financial information supporting the delivery of the council strategy has been provided as part of this report.

Finance Systems Manager
Email: steve.wotton@teignbridge.gov.uk

Legal Implications

A summary of the legal requirements are contained in the detail of this report.

Monitoring Officer
Email: Karen.trickey@teignbridge.gov.uk

Risk Assessment

Failure to deliver the council strategy or parts of it will be identifiable in both the performance and risks reports, enabling both senior management and members to take action where necessary.

Chief Finance Officer
Email: martin.flitcroft@teignbridge.gov.uk

Environmental/ Climate Change Implications

The council strategy contains a dedicated programme entitled Action on Climate alongside other projects in the strategy that also impact on climate and the

environment. Detailed information about this programme and actions being taken are contained within this performance report.

Climate Change Officer

Email: william.elliott@teignbridge.gov.uk

Report Author

Data and Performance Analyst

Email: jack.williams@teignbridge.gov.uk

Executive Member

Strategic Direction - Cllr Alan Connett

Appendices/Background Papers

1. Introduction/Background

This performance report looks at the Council Strategy 2020-2030 and covers the period from 1st April to 30th June. If you have any queries please ask them in advance of the meeting.

1.1 T10 Finance – for updating at SLT

[Executive report 11 February](#) identified a budget gap in the current year funded by savings and government grants. Gaps are identified in future years of £1.2 million for 2022/23 and £2.6 million for 2023/24 and heavy use of earmarked reserves in 2021/22 to balance the revenue account and maintain general reserves at £2 million. Further representations to Government on funding and continued efforts to generate savings/extra income will need to be made.

1.2 T10 Programmes

7 are on track. The following programmes continue to be reported with a caution status:

- A roof over our heads
- Going to town
- Out and about and active

1.3 T10 Performance Indicators

A total of 42 PIs are included in the Q1 report.

- 9 PIs are either ahead or well ahead of target
- 8 PIs are on target
- 11 PIs are underperforming

There are a total of 14 monitoring indicators tracking background data trends that do not have targets.

T10 Performance Indicators by Status

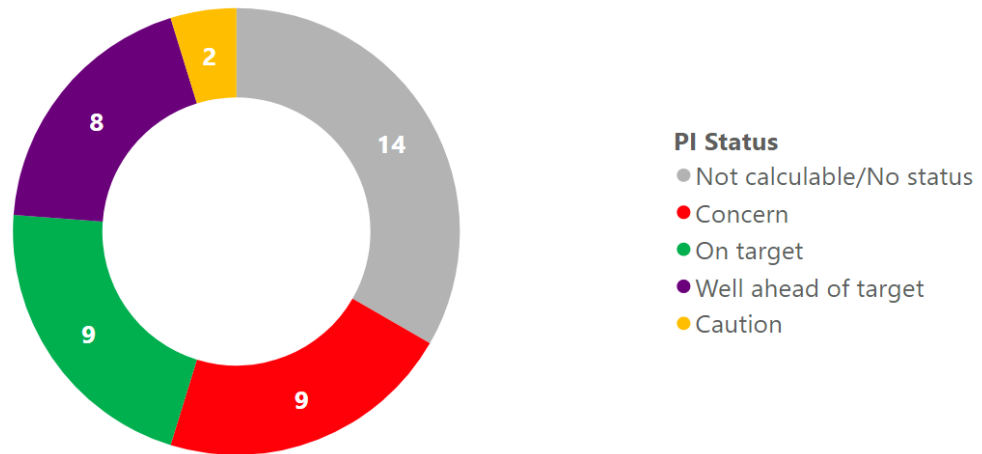


Figure 1 – Performance Indicators by Status

1.4 T10 Projects

A total of 47 projects are included in the report.

- 43 are on track
- 3 are reported with a caution status
- 1 is completed

T10 Projects by Status

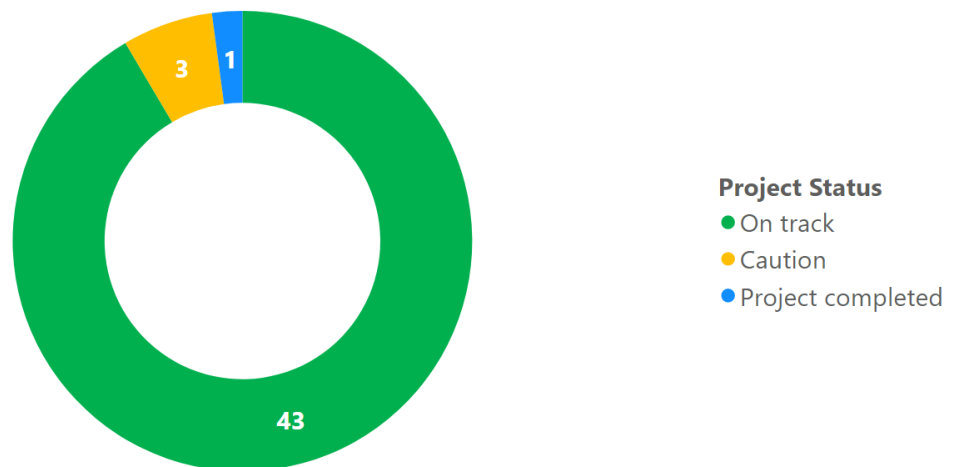


Figure 2 – Projects by Status

Details of the programmes, projects and performance indicators with a concern or caution status together with an explanation of their performance and improvement plan can be found in **Appendix 1**

2. Implications, Risk Management and Climate Change Impact

2.1 Legal

Although there are no direct legal implication regarding this report, it will be appreciated that the Committee has constitutional responsibility to review and scrutinise the performance of the Council in relation to policy objectives and performance targets to which this report refers.

2.2 Risks

The Council Strategy has a comprehensive set of risks associated to its delivery. Each risk has a set of mitigating actions which are reviewed and updated by the officers directly responsible.

These risks are monitored and discussed as part of the strategic and corporate risk reports that are presented regularly to the Strategic Leadership Team and Audit Scrutiny Committee. Any areas of poor performance or unacceptable risk are identified in the reports.

2.3 Environmental/Climate Change Impact

The council strategy contains a dedicated programme entitled Action on Climate. This programme looks at the actions the authority can achieve to reduce carbon emissions and to increase the district's resilience to the changing climate.

The authority continues to support the Devon Climate Emergency, which is seeking to achieve net-zero carbon emissions across Devon at the earliest credible date.

ALTERNATIVE OPTIONS

None

CONCLUSION

The Council Strategy performance report provides Members with an overview of performance for the Teignbridge Ten Programmes including details of any areas of poor performance.

The Council Strategy runs from April 2020 to 2030.

01 Action on Climate

Lead contact: David Eaton, Cllr Jackie Hook

Programme Status:

On Track

Note: Data for the 4 utilities monitoring performance indicators provided by the utility companies, is not yet available.

Project Status	Code	Title	Executive member	Last Review Date	Progress Review	Project Responsible Officer
Caution	CSZH1.9	Produce an Annual Carbon Footprint	Climate Change Emergency	27/07/2021	Officers have not completed the 2019/20 Carbon footprint as the work of the Public Sector Decarbonisation Scheme bids is still being prioritised. Officers have worked with Action for Climate in Teignbridge (ACT) on custom emission factors for our scope 3 emissions. This will give a more accurate representation of our scope 3 carbon footprint. Scope 3 emissions cover our indirect carbon footprint and largely consist of the procurement of goods and services. This work should be completed during the next quarter.	David Eaton

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02 A Roof over our Heads

Lead Contact: Graham Davey, Cllr Martin Wrigley

Programme Status:

Caution

Summary Statement:
2 indicators well ahead of target, 1 on target and 7 reported as a concern with 4 tracking performance indicators.

Details of these are summarised below and a fuller explanation is in the Performance Indicator section of the report. All of the areas of concern are as a direct result of Covid19 and national lockdowns especially in respect of the housing delivery chain.

Of the 9 projects 8 are on track with 1 raising concern. Projects have still been able to be progressed due to staff working from home and reduced staff in the office.

Make sure plans take full account of all housing needs

Following the formal ending of the Greater Exeter Strategic Partnership it has been agreed that a joint statutory plan will not be progressed. We are therefore pursue our Local Plan consolidating strategic and non-strategic matters. A new Local Development Scheme (timetable) for the Local Plan was approved by Executive in December 2020 with the next key milestone being a draft plan including site options which went out to public consultation in June 2021. Work is still on track to meet this deadline.

The Global Pandemic resulted in a lockdown during Q1 of 2020/21. House builder presence on development sites reduced considerably over Quarter 1 in particular and there was a significant reduction in housing completions. Whilst activity has increased recently, the lag is taking its time to work through the system. Likewise a number of large sites with S106 requirements for custom build homes are now beginning to bring plots to market, which holds the potential to increase supply and delivery in future years. Anecdotal evidence concerning the supply of skilled labour and the increasing cost of building materials may also have an increasing impact

Deliver affordable housing

The net additional homes is a concern with only 72 delivered in the first quarter against a target of 188. The affordable homes delivery have recovered with 25 delivered against a target of 32. This is due to RP partners purchasing additional units from developers. Delivery is historically low in the first quarter and targets are projected to be met or exceeded by year end. Covid19 and planning issues has delayed rural schemes and therefore three projected schemes for this financial year likely to be delivered in the following year.

Evaluate options for delivering affordable rented housing

Drake Road and East Street, Newton Abbot schemes both granted planning consent and successfully tendered. Starts on site were delayed but both schemes now well under construction with Drake Road completing in July 2021 and East Street programmed for December 2021 / January 2022. The next phases of the Teignbridge 100 Housing Delivery Programme will be the Chudleigh Shared Equity Scheme launching in July 2021 followed by a pipeline to be presented to Executive in the autumn.

Improve housing conditions and reduce empty homes

The number of dwellings improved by Council intervention is on target and the number of vulnerable and elderly residents assisted to remain in their home is currently well ahead of target. The number of empty properties impacting on New Homes Bonus has a starting point of 650 with work carried out during July and August to reduce to 344 by the assessment date of 4 th October 2021.

Prevent homelessness wherever possible

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Target to prevent homelessness is again well ahead of target. However helping clients into alternative accommodation is a concern due to the current lack of privately rented housing. The rough sleeper statistics have increased from 2 to 5. This will continue to be an area of concentrated Officer work during the Covid 19 Pandemic supported by a dedicated outreach team to get people off the street.

Housing Strategy

The drafting of the new Teignbridge Housing Strategy is completed with over 500 responses to the consultation. Strategy now approved by Full Council.

PI Code	Title	Executive Member	+/-	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	PI Verifying Manager	Officer Notes
CSROH01	Net additional homes provided	Planning	+	188 (1/4)	72				Michelle Luscombe, Fergus Pate	<p>(Quarter 1) Reason: Quarter 1 is still very low. Even before the impact of Covid 19 was felt, the 760 dwelling target was not being met. The target had increased in line with the Government’s standard method for calculating housing need once the current Local Plan turned 5 years old. Before then, the Local Plan target had been 620 homes per year and average completions had been more than 640 dwelling per year. With new strategic sites now starting development, it is anticipated that completions will increase again.</p> <p>Improvement plan: The Local Plan Review process is underway. This is the formal mechanism for responding to updated housing targets. Teignbridge’s new plans are due to be in place by 2024. Local Development Scheme - Teignbridge District Council. Government has consulted on a planning White Paper, which promotes the preparation of a new type of Local Plan to similar timescales.</p> <p>Continued under delivery of housing will trigger the presumption in favour of sustainable development. This could result in unplanned development sites that are not allocated in the Local Plan coming forward. (FP)</p>

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CSROH02	Number of self-build homes provided	Planning	+	10 (1/4)	5				Michelle Luscombe, Fergus Pate	
CSROH05	Deliver an average of 128 affordable homes in urban areas as per Local Plan target	Communities, Housing & IT	+	32 (1/4)	25				Graham Davey	(Quarter 1) Delivery is historically lower in the first 2 quarters of the financial year but year-end delivery expected to meet target. (GD)
CSROH06	Deliver 29 affordable homes in rural areas to include delivery within the DNPA	Communities, Housing & IT	+	7 (1/4)	0				Graham Davey	(Quarter 1) Rural schemes at Widdicombe, Chudleigh Knighton, Starcross held up for various reasons so unlikely to complete this financial year. (GD)
CSROH07	Deliver 5 affordable homes a year that are fully wheelchair accessible	Communities, Housing & IT	+	1 (1/4)	0				Graham Davey	(Quarter 1) Teignbridge developments at Drake Road and East Street will deliver 4 wheelchair adaptable / accessible homes. (GD)
CSROH09	Number of empty properties impacting on the New Homes Bonus	Communities, Housing & IT	-	344 (1/4)	650				Alison Dolley	(Quarter 1) The starting point for work on New homes bonus is 650. Work will be carried out between July and August to reduce this number to 344 by the 4th October 2021. (AD)

CSROH12	Relief duty ended through alternative or returning to accommodation	Communities, Housing & IT	+	67 (1/4)	29				Tony Mansour	(Quarter 1) Substantially below figure due to lack of private rented housing available being let to tenants at risk of homelessness and increase cost of rents making homes available unaffordable to most low income households (TH)
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Project Status	Code	Title	Executive member	Last Review Date	Progress Review	Project Responsible Officer
Caution	CS07	Develop a plan for a shared housing scheme for single households	Communities, Housing & IT	15/07/2021	This project is behind schedule due to focus on making funding bid for the Rough Sleeper Accommodation Programme and completion of the first phase of the Teignbridge 100 development programme. However project anticipated to be back on track by end of Quarter 2.	Graham Davey

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03 Clean Scene

Lead contact: Chris Braines, Cllr Alistair Dewhirst

Programme Status:

On track

PI Code	Title	Executive Member	+/-	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	PI Verifying Manager	Officer Notes
CSCLS 3.2	Street cleaning & litter responsibilities. £'s per household	Waste Management and Environmental Health	-	£6.00 (1/4)	£6.88					
CSCLS 5.3	Residual household waste per household	Waste Management and Environmental Health	-	87.00kg (1/4)	93.50kg					(Quarter 1) Estimates, waiting for residual data from DCC (TF)

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Note: Estimated data only available for Household waste recycled and composted and Residual household waste per household performance indicators. The actual data is usually available 8 weeks after the end of the quarter which will be towards the end of May.

09 Strong communities

Lead contact: **Rebecca Hewitt, Cllr Martin Wrigley**

Programme Status:

On track

PI Code	Title	Executive Member	+/-	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	PI Verifying	Officer Notes
CSSC 6.5	Number of communities with an adopted neighbourhood plan	Communities, Housing & IT	+	9 (1/4)	8				Michelle Luscombe, Fergus Pate	(Quarter 1) Bovey Tracey Neighbourhood Plan was submitted to the Council in June for consultation and examination, which will take place during the summer/autumn 2021. It is anticipated that the plan will be presented for adoption by the Council in early 2022. (RK)